

MANASQUAN SCHOOL DISTRICT BOARD OF EDUCATION
COMBINED COMMITTEE OF THE WHOLE MEETING &
REGULAR PUBLIC BOARD OF EDUCATION MEETING

Manasquan Borough
Manasquan High School Charles Raffetto Media Center
March 19, 2024
6:00 P.M.

AGENDA

1. Call to Order

2. 48- Hour Notice

Opening Statement: Pursuant to N.J.S.A. 10:4-10, notice of this meeting being held on Tuesday, March 19, 2024, has been provided by publication in the Asbury Park Press, the Coast Star and posted in the Borough Hall of Manasquan and in the schools within the time limits prescribed by law.

3. Pledge of Allegiance

4. Roll Call

Bruce Bolderman
Donna Bossone
Martin Burns
Eugene Cattani

Kimberly Chek (Belmar)
William Dibble
Joseph Loffredo
Joseph Milancewich (Brielle)

Brendan O'Reilly (Sea Girt)
Thomas Pellegrino
Alexis Pollock
Alfred Sorino

5. Mission Statement

Manasquan School District empowers all students by providing a safe, healthy, and inclusive environment where continual growth, perseverance, and rigorous academic standards are balanced with extensive extra-curricular opportunities and rich tradition through partnership with community.

6. Statement to the Public

Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases by unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then placed on the agenda at the next Combined Committee of the Whole and Regular Board meeting. The members of the Board work with the administration and the Superintendent of Schools to assure that they fully understand the matter. After discussion during the Committee of the Whole portion of the meeting, the matter is focused on during the Regular Public Board Meeting agenda and presented to the Board of Education for a vote.

Appointment of the Superintendent

7. Be it resolved, the Board of Education approves the employment contract of _____ as Superintendent of Schools (0102-BOE-SUPO-01) for the period of _____, as per Document Y. This contract has been reviewed and approved by the Executive County Superintendent in accordance with N.J.A.C. 6A:23A-3.1.

8. Presentations

- **Pro Bono Recognition - Gerald Clark, Esquire and the Clark Law Firm**

WHEREAS, Gerald Clark has demonstrated unwavering commitment and dedication to the Manasquan School District by representing the district pro bono in litigation with the NJSIAA;

WHEREAS, Gerald Clark has contributed significantly to the case brought forth in front of the Chancery and Appellate Divisions of the New Jersey Superior Court as well as the New Jersey Commissioner of Education;

WHEREAS, Gerald Clark's talent, integrity, loyalty and due diligence have enhanced the overall quality of the arguments and briefs provided to the courts on behalf of the Manasquan School District.

NOW, THEREFORE, BE IT RESOLVED that the Manasquan Board of Education expresses its sincere gratitude and appreciation to Gerald Clark for his exceptional service, dedication, and outstanding contributions to the Manasquan School District athletic program;

BE IT FURTHER RESOLVED that Gerald Clark, a dedicated pro bono attorney, displayed his legal expertise by representing Manasquan School District in litigation that traversed both the Chancery and Appellate Divisions of the New Jersey Superior Court as well as the New Jersey Commissioner of Education. In his comprehensive brief, Clark meticulously outlined the specific legal issues central to the case, which served as the focal points of his argument. Drawing upon a wealth of legal principles, statutes, precedents, and relevant case law, he presented a compelling case for the District's position. Through a concise summary of the pertinent facts, Clark provided crucial context for the court, enabling a clear understanding of the situation at hand. His arguments bolstered the district's position with cogent legal reasoning, aiming to persuade the court to rule in our favor. Gerald Clark's exemplary advocacy underscores his commitment to upholding justice and advancing the interests of his clients;

BE IT FINALLY RESOLVED that this resolution be duly recorded in the official minutes of Manasquan Board of Education, and a copy be presented to Gerald Clark as a token of our deepest appreciation for his exceptional service to the athletic program.

Adopted this day 2024 March 19

Manasquan Board of Education

- **High School Students of the Month**
 - **Freshman – Mia Valgenti**
 - **Sophomore – Jackson Bramley**
 - **Junior – Emily Black**
 - **Senior – Katharine Collins**
- **High School Teacher of the Month – Heidi Hodnett**
- **Elementary School Student of the Month – Ryan McNulty**
- **Elementary School Teacher of the Month – Juliana Rieth**

- **MHS Boys Basketball**
 - Central Jersey Group II State Champions
- **MHS Ice Hockey**
 - Shore Conference Central Division Champions
- **MES Girls Basketball**
 - Monmouth County Athletic League Champions
 - Run for the Roses Tournament Champions

9. Acceptance of Minutes

Recommend acceptance and approval of the minutes of the Combined Committee of the Whole and Regular Public Meeting and the Closed Executive Session of February 6, 2024 and the Special Board of Education Meeting of March 5, 2024. Executive Session Minutes will be withheld from disclosure until such time as the reasons for discussing and acting on a matter in closed executive session no longer exists.

10. Student Board Representative Report

11. Public Forum on Agenda Items

Time may be allocated for public comment at this meeting. Each speaker may be allotted a limited time when recognized by the presiding officer. In the event it appears the public comment portion of the meeting may exceed 45 minutes, the presiding officer may limit each statement made by a participant to 3-5 minutes duration. Individuals wishing to address the Board shall be recognized by the presiding officer and shall give their names, addresses and the group, if any, that they represent. Although the Board encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not keeping with the conduct of a proper and efficient meeting. In order to ensure all members of the public who wish to participate are afforded a timely and orderly opportunity to do so, the Board may not answer questions posed by those making comments. The Board may address questions posed during this period once all members of the public wishing to speak have done so. The Board will not respond to questions from the public involving employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific or prospective or current employee. This public forum is limited to comment on items included in this agenda only.

12. Public Forum

13. Discussion Items March 19, 2024 Agenda (*Denotes Action Item on This Agenda)

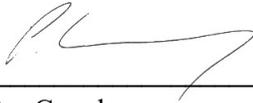
- **Education, Curriculum & Technology***
- **Personnel– To be Discussed in Executive Session***
- **Policy***
- **2nd Reading***
Operations
8500 P - Food Services (M) (Revised)

Finances

6153P - Tuition Program Policy for Non-Resident/Non-Sending District Regular Education Students (Revised)

- **Finance**
 - 2024-2025 School District Budget Update

Peter Crawley, the Business Administrator/Board Secretary for the Manasquan Public School District certifies that no line item has been over expended in violation of N.J.A.C. 6A:23A-16.10 (c) 3 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.



Peter Crawley
School Business Administrator/Board Secretary

- **Buildings & Grounds/Facilities**

14. Superintendent’s Report & Information Items

Lower Turf Field Construction to Address Neighbor Concerns			
School Year	Project	Vendor	Cost
14-15	45’ netting system (south)	Tex-Net	\$25,591.44
19-20	8’ Fencing along west side of turf	Sullivan	\$13,850.00
19-20	Additional Gate and Fencing	Sullivan	\$2,085.00
19-20	New Gate Behind Dugout	Sullivan	\$1,785.00
20-21	Fence Upgrades	Sullivan	\$3,775.00
20-21	Signage	Stone Graphics	\$1,150.00
20-21	Arborvitae Installation (South)	Natural Green	\$23,640.00
20-21	Privacy Hedge (West)	Natural Green	\$31,175.00
20-21	Irrigation for Arborvitae and Hedge	Millbrook	\$3,575.00
			\$106,626.44

*\$15,000 ongoing for security to lock field at “dusk”

- **Enrollment– Document A**
 - **Total Enrollment – 1,455**
 - **High School – 949**
 - **Elementary School – 506**
- **Attendance Comparison, Fire Drill Reports, Bus Evacuation Reports, Suspensions & Tardy Reports– Document B**
 - **High School/CLI:**
 - **January 18th – Shelter in Place Drill**
 - **January 31st – Fire Drill**
 - **February 9th – Fire Drill**
 - **February 27th – Lockdown Drill**

- **Elementary School:**
 - **January 29th – Fire Drill**
 - **January 31st – Shelter in Place Drill**
 - **February 5th – Fire Drill**
 - **February 20th – Shelter in Place Drill**
- **HIB Monthly Report – Document C (N/A)**
 - **High School: No Report for the Month**
 - **Elementary School: No Report for the Month**
- **Report of the Assistant Superintendent**

Recommend approval and acceptance of the Superintendent’s Report.

MANASQUAN

General Items

15. Recommend approval of the creation of a central fund account for the following:
- **MES Basketball**
 - **MES Cheerleading**

Professional Days

16. Recommend approval of the **attendance** of staff members at conferences/workshops, as per **Document 1.**

Student Action

Field Trips

17. Recommend approval of the field trips, as per **Document 2.**

Placement of Students on Home Instruction

18. Recommend that the following student(s) be placed on home instruction, as requested by Guidance or the Child Study Team and approved by the school physician: **None for the Month**

Placement of Students Out of District

19. Recommend approval of the revised External Placement list that reflects both transportation and tuition costs for the 2023-2024 school year, as per **Document 3.**

Financials

20. Recommend acceptance of the following **Elementary School Central Funds Report** for the months ending **JANUARY 2024 and FEBRUARY 2024** as per **Document 4 and 4-1.**

MANASQUAN/SENDING DISTRICTS

General Items

Secretary’s Report/Financials

21. Recommend acceptance of the following **Financial Reports, High School Central Funds Report, Purchase Orders and Payment and Confirmation of Bills (Current Expense) and (Capital Expense).**

The Business Administrator/Board Secretary certifies that as of **JANUARY and FEBRUARY 2024** no budgetary appropriations account has obligations and payments, which in total exceed the amount appropriated by the Board of Education of the Borough of Manasquan.

Be It Resolved: Pursuant to N.J.A.C. 6A:23A-16.10 (c)3 the Board of Education of the Borough of Manasquan accepts the Business Administrator/Board Secretary's certification as of **JANUARY 31, 2024 and FEBRUARY 29, 2024** that no budgetary appropriations account has obligations and payments, which in total exceed the amount appropriated by the borough of Manasquan Board of Education.

Recommend acceptance of the Secretary's Financial & Investment Report and the Treasurer's Report, for the months ending **JANUARY 31, 2024 and FEBRUARY 29, 2024** as per **Document D and D-1**. (The Treasurer of School Moneys Report for the months of **JANUARY and FEBRUARY 2024** is on file in the Business Office and is in balance with the Secretary's Report).

Pursuant to N.J.A.C. 6A:23A-16.10(c)4, we the members of the Board of Education of the Borough of Manasquan, County of Monmouth, after having reviewed the Report of the Secretary and upon consultation with the appropriate officials, certify that as of **JANUARY 31, 2024 and FEBRUARY 29, 2024**, it is to the best of our knowledge that no major account fund has been expanded and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year, and that the Board of Education further approves the transfers made with line item accounts of the current expense portion of the **2023-2024 budget for JANUARY AND FEBRUARY** as recommended by the Superintendent of Schools, as per **Document D and D-1**.

Purchase Orders for the month of **FEBRUARY 2024** be approved, as per **Document E**.

Recommend **acceptance of the Cafeteria Reports - Document F and F-1**.

(C) Be it Resolved: that the **Bills (Current Expense)** in the amount of **\$266,101.71** for the month of **MARCH, 2024** be approved. Record of checks (**#54952** through **#55014**), and distributions are on file in the Business Office.

Confirmation of **Bills (Current Expense)** for **FEBRUARY, 2024** at **\$3,127,358.62** and checks (**#54821** through **#54951**).

22. **Recommend acceptance** of the following **High School Central Funds Report** for the months ending **JANUARY 2024 and FEBRUARY 2024** as per **Document G and G-1**.
23. **Recommend** approval to submit the application for the International Baccalaureate Programme.
24. **Recommend** approval of the **amendment** of the following policies and regulations (second reading), as per **Document H**:
 - 8500 P - Food Services (M)
 - 6153 P - Tuition Program Policy for Non-Resident/Non-Sending District Regular Education Students
25. **Recommend** approval of **Dr. Richard Worth** to conduct psychiatric assessment of Elementary School special education student #8274073916 at a rate of \$650 per evaluation.
26. **Recommend** approval of the 2023-2024 Joint Transportation Agreement with the Brielle Board of Education to provide transportation for the Brielle Elementary School students for a field trip to Turtle Back Zoon on April 24, 2024.

27. **Recommend** approval of nursing services from Bayada Home Health Care, Inc. from March 18, 2024 – June 30, 2024, in the estimated amount of \$17,062.50, as per **Document I** (pending attorney review).
28. **Recommend** approval of nursing services from Preferred Home Health Care & Nursing Services from March 18, 2024 – June 30, 2024, in the estimated amount of \$12,480, as per **Document J** (pending attorney review).
29. **Recommend** approval of the Parental Contract for Student Transportation for Student ID: 1667616081 to Wall Township High School, from March 18, 2024 – June 30, 2024, in the contract amount of \$5,900, as per **Document K**.
30. **Recommend** approval of the Parental Contract for Student Transportation for Student ID: 4893883869 to Alpha School, from March 18, 2024 – June 30, 2024, in the contract amount \$5,963.78, as per **Document L**.
31. **Recommend** approval of the agreement with Kroll, LLC, to provide the Manasquan Board of Education with an updated fixed asset accounting ledger for accounting and financial reporting as of June 30, 2024, as per **Document M**.
32. **Recommend** approval of Pay Application #3, in the amount of \$51,459.19 from Honeywell Building Solutions.
33. **Recommend** approval of the agreement between John Rogers (Rockin' The Yacht) and Manasquan Schools Development Fund in the amount of \$4,500, as per **Document N**.
34. **Recommend** approval of the 2024-2025 contract with Waste Management for Trash Collection Services renewal #2, at the monthly rate of \$2,526.34.
35. **Recommend** approval of the transportation contract Renewal #7 of contract #17-18FS for the 2024-2025 Student Transportation – School Related Activities, with First Student, Neptune City, NJ, pursuant to N.J.S.A. 18A:39-3 with the maximum negotiated Consumer Price Index (CPI) of 5.81%, in the 2024-2025 estimated contract amount of \$100,000, as per **Document O**.
36. **Recommend** approval of the transportation contract Renewal #7 of the contract #17-18BRIGGS for 2024-2025 Student Transportation – School Related Activities, with Briggs Transportation, Point Pleasant Beach, NJ pursuant to N.J.S.A. 18A:39-3 with the maximum negotiated Consumer Price Index (CPI) of 5.81%, in the 2024-2025 estimated amount of \$50,000, as per **Document P**.
37. **Recommend** approval of the Senior Photography Contract with Lors Photography for the following school years: 2024-2025 and 2025-2026, as per **Document Q**.
38. **Recommend** approval of the Physical Therapy Agreement with Danielle Goodrich, PT and the Manasquan Board of Education from March 18, 2024 through June 20, 2024, as per **Document R** (pending attorney review).
39. **Recommend** approval to accept a donation from Joseph and Marie Marrone of a 2008 LSV Gem Cart in the estimated amount of \$5,000.00.
40. **Recommend** approval of the acceptance of a donation of equipment to the MHS girls flag football team with an estimated value of \$5,000.00 from the New York Giants and USA Football.
41. **Recommend** approval of the NJSIAA Ice Hockey, Girls Swimming, Boys Swimming, Girls Bowling, and Boys Bowling Co-Op Application for the 2024/2025 season through 2027/2028 season.

42. **Recommend** approval of the Service Agreement with Optimum Business, as per **Document S** (pending attorney review).

43. **Recommend** approval of the following donations to the Manasquan Schools Development Fund:

Health Village Imaging	\$2,000
Tokarski + Millemann	\$200
Robert Hulsart & Co.	\$200
Manasquan Elks	\$200

Adoption of Tentative 2024-2025 Budget

44. **Recommend** approval to submit the tentative 2024-2025 school district budget to the County Office of Education for review and approval as follows:

BE IT RESOLVED that the tentative budget be approved for the 2024-2025 school year using the 2024-2025 state aid figures and the Secretary to the Board of Education be authorized to submit the following tentative budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline:

	<u>GENERAL FUND</u>	<u>SPECIAL REVENUES</u>	<u>DEBT SERVICE</u>	<u>TOTAL</u>
2024-2025 Total Expenditures	\$34,284,178	\$361,868	\$2,444,084	\$37,090,130
Less: Anticipated Revenues	\$16,683,019	\$361,868	\$558,864	\$17,603,751
Taxes to be Raised	\$17,601,159	\$ -0-	\$1,885,220	\$19,486,379

And to advertise said tentative budget in THE COAST STAR in accordance with the form required by the State Department of Education and according to law;

BE IT FURTHER RESOLVED, that a public hearing be held in the Manasquan High School Charles Raffetto Media Center, 167 Broad Street, Manasquan, New Jersey, on Tuesday, April 23, 2024, at 6:00 p.m. for the purpose of conducting a public hearing on the budget for the 2024-2025 school year.

Capital Reserve Account Deposit

RESOLVED that the Manasquan Board of Education requests the approval of a capital reserve deposit in the amount of \$5,000.00. This represents anticipated interest for the 2024-2025 school year.

RESOLVED that the Manasquan Board of Education requests the approval of a capital reserve deposit in the amount of \$99,050 as follows:

- \$99,050 turf and sod replacement

Maintenance Reserve Account Deposit

RESOLVED that the Manasquan Board of Education requests the approval of a maintenance reserve deposit in the amount of \$2,000. This represents anticipated interest for the 2024-2025 school year.

RESOLVED that the general fund appropriations include a \$200,000 withdrawal from the Tuition Reserve Account which were deposited into the account in the school year 2022-2023 and are now required to be withdrawn to pay tuition obligation in the 2024-2025 school year.

Special Education Medicaid Initiative (SEMI)

RESOLVED that the Manasquan Board of Education approves the Special Education Medicate Initiative (SEMI) corrective action plan for the 2024-2025 school year for submission to the Monmouth County Executive County Superintendent.

Travel and Related Expense Reimbursement 2024-2025

WHEREAS, the Manasquan Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities for travel that promotes the delivery of instruction or further the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23A-7.3 et seq. Requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, a Board of Education may establish, for regular district business travel as defined in N.J.A.C. 6A:23A-1.2, which includes attendance at regularly scheduled in-state county meetings, Department or Association sponsored events or in-state professional development activities for which the registration fee does not exceed \$150.00 per employee or board member, where prior Board approval shall not be required unless the annual threshold for a staff member exceeds \$1,500 in a given school year (July 1 through June 30); and

WHEREAS, the Manasquan Board of Education established \$50,000 as the maximum travel amount for the current school year and has expended \$35,393 as of this date; now

THEREFORE, BE IT RESOLVED that the Manasquan Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A:23A-7.2, to a maximum expenditure of \$100,000 for all staff and board members for the 2024-2025 school year.

BE IT FURTHER RESOLVED that the Manasquan Board of Education approved the following **2024-2025** Tuition Rates:

Manasquan High School 9 - 12	\$ 20,215
Kindergarten	\$ 19,126
Grades 1 – 5	\$ 24,133
Grades 6 – 8	\$ 23,493
L/LD	\$ 31,156
CLI	\$ 56,291
PSH – PT	\$ 4,400
PSH – FT	\$ 8,720
MD	\$ 50,961
Parent Paid K-8	\$ 10,000
Parent Paid 9 – 12	\$ 10,000
Parent Paid PK-3 (full-day)	\$ 3,300
Parent Paid PK-4 (full-day)	\$ 3,300

45. **Recommend** approval of the revised District Teacher Mentoring Plan for the 2023-2024 school year, as per **Document T**.

Professional Days

46. **Recommend** approval of the **attendance** of staff members at conferences/workshops, as per **Document U**.

Student Action

Field Trips

47. **Recommend** approval of the field trips, as per **Document V**.

Placement of Students on Home Instruction

48. **Recommend** that the following student(s) be placed on home instruction, as requested by Guidance or the Child Study Team and approved by the school physician:

#7625201955	Grade 11	March 7, 2024 – April 7, 2024 (Medical)
#5142575422	Grade 11	March 8, 2024 – April 8, 2024 (Medical)
#8316132357	Grade 10	March 2, 2024 – April 2, 2024 (Medical)
#2505072343	Grade 11	March 4, 2024 – April 4, 2024 (Medical)
#3961694726	Grade 10	February 19, 2024 – April 19, 2024 (Medical)
#1435923912	Grade 12	February 29, 2024 – March 29, 2024 (Medical)
#8116798042	Grade 9	March 15, 2024 – May 15, 2024 (Medical)
#1096386217	Grade 12	March 1, 2024 – May 15, 2024 (Medical)

49. **Old Business/New Business**

50. **Executive Session**

WHEREAS, the Sen. Byron M. Baer Open Public Meetings Act, *N.J.S.A. 10:4-6, et seq.*, (the “Act”) provides that the Manasquan Board of Education hold an “Executive Session” from which the public is excluded to discuss matters that are confidential or are one of the nine (9) subject matters listed in Section 12(b) of the Act; and

WHEREAS, it is recommended by the Superintendent that the Manasquan Board of Education go into Executive Session on this date in Manasquan, New Jersey, to discuss matters that are permissible for discussion in Executive Session; and

WHEREAS, the length of the Executive Session is estimated to be thirty (30) minutes after which the public meeting of the Board shall reconvene and proceed with business; and

WHEREAS, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public’s interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

NOW, THEREFORE BE IT RESOLVED by the Manasquan Board of Education that the Board shall go into Executive Session to discuss the following items:

- 1. Confidential Matters per Statute or Court Order
- 2. Impact Rights to Receive Federal Funds
- 3. Unwarranted Invasion of Individual Privacy
- 4. Collective Bargaining (MEA Sidebar Agreement)
- 5. Acquisition of Real Property or Investment of Fund
- 6. Public Safety Procedures
- 7. Litigation or Contract Matters or Att./Client

- X 8. Personnel Matters (Hiring, Leave of Absence)
- ___ 9. Imposition of Penalties Upon an Individual

ITEMS DISCUSSED IN EXECUTIVE SESSION WILL RESULT IN BOARD ACTION WHEN THE BOARD RECONVENES TO PUBLIC SESSION.

51. Roll Call

MANASQUAN

Personnel

- 52. Recommend** approval of the Elementary School personnel as per **Document 5.**

MANASQUAN/SENDING DISTRICTS

Personnel

- 53. Recommend** approval of the High School personnel as per **Document W.**

- 54. Recommend** approval of Sidebar Agreement #01 to the Collective Negotiations Agreement between the Manasquan Board of Education and Manasquan Education Association effective July 1, 2023, through June 30, 2028, as per **Document X.**

55. Adjournment

Motion to Adjourn.